



Embassy of the United States of America – Bangkok, Thailand

Consular Section, Immigrant Visa Unit

Address: 95 Wireless Road, Bangkok 10330, Thailand

Website: <https://th.usembassy.gov/visas/immigrant-visas/>

Contact Us: visasbkk@state.gov

IV

Thai Police
Certificate
Instructions

INSTRUCTIONS ON OBTAINING A THAI POLICE CERTIFICATE (FOR NON-THAI CITIZEN RESIDING IN THAILAND)

*The U.S. Embassy Bangkok provides an English translation of the instructions to obtain a Thai Police Clearance Certificate below as a courtesy to applicants. These instructions are subject to change at the discretion of the Royal Thai Police. All questions should be directed to **Police Clearance Service Center** at their website <https://pcscenter.sbpolice.go.th/>.*

Below are steps to request a police clearance certificate.

1. Prepare documents for your petition

- Prepare all the necessary documentation as listed via [https://pcscenter.sbpolice.go.th/news/REQUIRED_DOCUMENTS\(ApplybyMailforapplicantresidinginabroad\)_32.html](https://pcscenter.sbpolice.go.th/news/REQUIRED_DOCUMENTS(ApplybyMailforapplicantresidinginabroad)_32.html).
- Make sure all the related documents are translated in Thai / English and verified by a qualified translator.
- Fill in the Application Form, Testimony Memorandum, and Fingerprint Form at Police Clearance Service Center located in Building 6 (1st Floor) of Royal Thai Police. After submission of all the required documents, applicants will be asked to be fingerprinted and have your photos taken.

2. Pay the service fee

- Pay the service fee to Police Clearance Service Center

3. Provide your mailing address for receiving the certificate

- Register your mailing address and pay an additional fee for mail delivery
- In general, issuance of the certificates usually takes 15 business days if all documents are complete, and no criminal is found. In the event of an existing criminal record, a processing time of up to 25 business days may be expected.

For further inquiries, please contact

Police Clearance Service Center

Building 6, Royal Thai Police Rama 1 Road, Pathumwan, Bangkok 10330 Thailand

Tel: 0-2205-2168- 9 Fax: 0-2205-1295

Office Hours: Monday to Friday from 8:30AM – 4:30PM (Except Public Holidays)

pcsc@police.go.th