



CHECKLIST: U.S. Passport Renewal by Mail for U.S. citizens residing in Thailand

Checklist must be completed and included in the package

- Current passport book and/or passport card (if applicable) **Required, NO EXCEPTIONS & one clear photocopy of bio-data page**
- DS-82**, completed and **SIGNED** (same as in current passport)
- Two passport photos (2x2 inches, set against a white background, taken within the last six months, no eyeglasses, no editing, and printed on glossy or matte photo paper only)
- An original or certified copy of your marriage certificate, divorce decree, or court order (if applicable) to document your name change **& one clear photocopy.**

Application Fees:

- Passport book and/or card:**
a printout the electronic payment confirmation.

Passport **Book** Only – \$130
Passport **Card** Only – \$30
Passport **Book** and Passport **Card** – \$160

Insured Return Envelope Fee:

Pay **Courier Pass Back** electronically via **Thailand Post Mart website**.
(If the page appears in Thai, you may use a translate function into English at the top right corner of the page.)



- Please provide invoice number **THP** _____

Note: *Prepaid envelope cannot be accepted* if you are applying for a U.S. passport in Thailand

Name of applicant: _____

Local telephone number: _____

E-mail address: _____

Please provide the following information

Travel plans:

Thailand Visa Expiration Date:

*(For quick and efficient delivery, please ensure to address your package **ONLY** to the address below via one of the following couriers (Thailand Post and DHL))*

**Passport-by-Mail Service
ACS/Consular Section,
U.S. Embassy,
95 Wireless Road, Bangkok
10330 Thailand**