

**Adult Derivative Citizenship Claim Checklist**  
**American Citizen Services**  
**U.S. Embassy Bangkok and U.S. Consulate General Chiang Mai**



**Applicant** \_\_\_\_\_ **Date** \_\_\_\_\_  
**Email** \_\_\_\_\_ **Tel** \_\_\_\_\_

**Application forms together with copies of documents need to be mailed to our office. Do not send the originals.**

- Form [DS-11](#) electronically completed **but not signed**.
- Original two (2 x 2 inches or 51 x 51 mm) passport photographs taken in last 6 months, white background.
- Passport payment of **\$165**. Online payment available at [www.pay.gov/public/form/start/1274042472/](http://www.pay.gov/public/form/start/1274042472/).  
*Ensure the payment confirmation is printed out and included.*

**Notes: All English translations completed by a certified translator are acceptable.**

**GENERAL DOCUMENTATION**

- U.S. parent(s)' proof of U.S. citizenship
- U.S. parent(s)' naturalization certificate *(if applicable)*
- Parents' proof of identity
- Child's registered birth certificate in **Thai**
- Child's translated birth certificate in **English**  
*(A translation by certified translator is acceptable)*

**PATERNITY/ MATERNITY RECORDS**

- Parents' original marriage certificate **with** English translation
- Parents' proof of termination of all previous marriages **with** English translation *(if applicable)*
- Evidence of the parents' locations at the same time of conception *(if childbirth is out of wedlock)*
- Evidence of maternity / pregnancy records
- Family photos / evidence of the parents' relationship before the pregnancy

**PARENT(S)' PROOF OF PHYSICAL PRESENCE IN THE U.S.**

**Notes:**

- At least two years of U.S. physical presence after the age of 14.
- Evidence of physical presence is not required if BOTH parents were U.S. citizens before the birth of the child.
- However, evidence of current or prior residence in the United States is required for one of the two parents.

**Evidence of physical presence in the United States:**

Evidence may include but is not limited to:

- Original school transcripts
- Social Security income statements
- Employment records
- U.S. Military Statement of Service
- DD-214 Certificate of Release or Discharge from Active Duty
- Entry/exit stamps in old and current passports
- Income tax returns filed in the United States
- Utility Bills

You are required to bring **all original documents** on your appointment.  
The consular officer may request additional documents at the time of interview.

**If the provided evidence is deemed insufficient, you will receive email notification and a timeline to submit further evidence/documentation before scheduled appointment can be confirmed.**

**TIME SPENT IN THE UNITED STATES**

List all days **U.S. parent** has been present in the U.S., including periods spent abroad while serving in the U.S. Armed Forces, working for the U.S. government, employed by a qualifying international organization, or as a dependent child of a person in such employment.

Place (City, State)	Date (mm/dd/yyyy)	Date (mm/dd/yyyy)	Supporting Documents
	From	To	

**Applicant / Parent Signature** \_\_\_\_\_